

**NOTICE OF
AVAILABILITY OF REQUESTS FOR QUALIFICATIONS AND
PROPOSALS FOR WIRELESS TELECOMMUNICATIONS EQUIPMENT SITE
LEASING CONSULTANT CONTRACT**

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
2900 Bayshore Road
Villas, New Jersey 08251
(609) 886-7146**

PLEASE TAKE NOTICE that the Lower Township Municipal Utilities Authority is requesting qualifications and proposals from individuals and/or from firms for the following contract: Wireless Telecommunications Equipment Site Leasing Consultant Contract.

The qualifications and proposals are being solicited through the competitive contracting process that is set forth in N.J.S.A. 19:44A-4.1, *et. seq.*

Sealed qualifications and proposals will be received by the Authority's Executive Director, Lower Township MUA, 2900 Bayshore Road, Villas, New Jersey, 08251 on **Thursday, June 30, 2022 at 10:00 a.m., prevailing time.** No prospective contractor may withdraw their proposal within sixty (60) days after the actual date of the opening thereof.

The General Information and Specifications for Prospective Contractors and other request for proposal documents have been filed in the office of the MUA Secretary and may be obtained therefrom between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday. The proposal documentation for the contract also is available by clicking on the link provided at www.ltmua.org.

Qualifications and Proposals must be enclosed in a sealed envelope and plainly marked with the identity of the contract (*i.e.*, "Proposal for Wireless Communications Equipment Site Leasing Consultant Contract") and the envelope shall contain the name and address of the prospective contractor.

Contractors will be required to comply with the anti-discrimination laws of the State of New Jersey; in particular with the requirements of Chapter 127 of P.L. 1975. The statutory language required by N.J.S.A. 10:2-1 and 10:5-33 shall be incorporated into the subject contract by reference. Contractors will be required to comply with the requirements of N.J.S.A. 10:5-31, *et. seq.* and N.J.A.C. 17:27 (Contract Compliance and Affirmative Action for Public Contracts). The statutory and regulatory language of those statutes and administrative regulations are incorporated into the specifications and the contract with the successful bidder by reference.

Prospective contractors are required to comply with the requirements of the Public Law, 1975, C.127 N.J.S.A. 34:11-56, 25 et. seq. as amended in Chapter 64 of the Laws of 1974 and P.L. 1977 Ch. 33, N.J.S.A. 52:25-24.2 which requires a statement setting forth the names and addresses of all stockholders in the prospectively contracting corporation or partnership who own 10% or more of its stock, of any class, or of all individual partners in the prospectively contracting partnership who own 10% or greater interest therein, as the case may be. For the purpose of this requirement, a limited liability company will be deemed a partnership.

Prospective contractors to whom contracts are awarded will be required to submit a New Jersey Business Registration Certificate pursuant to the requirements of N.J.S.A. 52:32-44 prior to award of the contract.

Upon receipt of qualifications and proposals, the MUA Executive Director shall review each proposal and then shall transmit copies of each proposal and his report on the proposal(s) received, as required by NJSA 40A:11-4.5, to a review committee consisting of the MUA Chairman and one other member of the Authority as the Chairman may designate. Proposals will be evaluated on the basis of the most advantageous, price and other factors considered. The evaluation will consider:

- a. Experience and reputation of the prospective contractor in the field that is the subject matter of the contract;
- b. Knowledge of the Authority, issues that are unique to the Authority and the subject matter to be addressed under the contract;
- c. Number of years open for business providing these services;
- d. Number of years providing wireless telecommunication equipment site leasing, financial and real estate revenue assessment;
- e. Number of employees involved in providing telecommunication equipment site leasing consulting services;
- f. Number of employees supplying administrative support
- g. Experience of top five (5) employees.
- h. Certifications held by company and key employees of the company
- i. Other factors as demonstrated to be in the best interest of the authority

Upon completion of the review process, the review committee shall transmit its findings and recommendations to the Authority Members who may award the subject contract on or about Wednesday July 6, 2022 by Resolution.

Prospective contractors are required to comply with the requirements of N.J.S.A. 19:44A-20.27. Business entities are advised of their responsibility to file an annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC), if they receive contracts in excess of \$50,000 from public entities in a calendar year. Business entities are responsible for determining if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us.

The Lower Township Municipal Utilities Authority reserves the right to reject any and all proposals or to waive any minor irregularities or informalities as may be permitted by law.

BY ORDER OF THE LOWER
TOWNSHIP MUA

Dated: June 8, 2022

/s/ Sharon Otto, Secretary