

Lower Township MUA

2900 Bayshore Road • Villas, New Jersey 08251

Telephone (609) 886-7146 • Fax (609) 886-4487

www.LTMUA.org



September 2, 2026

REVISED AGENDA

- Call to Order
- Determination of Quorum
- Sunshine Law
- Pledge of Allegiance and Moment of Silence
- Comments or Questions from the Public on Agenda Items

CONSENT AGENDA

1. Approval of Minutes: August 5, 2026 Regular Minutes
2. Approval of Bills
 - a. **Resolution No. 123-2026 \$49,629.67** Operating Account (Authorizes payment of operating expenses up to \$50,000)
 - b. **Resolution No. 124-2026 \$441,502.08** Excess Operating Account (Authorizes payment of operating expenses in excess of \$50,000)
3. **Resolution No. 125-2026** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Sewer** Capital items in the amount of **\$87,847.81**
4. **Resolution No. 126-2026** Authorizing Transfer from the Sturdy Capital Improvement Fund Account to Sturdy Operating Account. For Payment of **Water** Capital items in the amount of **\$675,091.77**
5. **Resolution No. 127-2026** Customer Change Resolution Approving Reductions to Accounts

REGULAR AGENDA

6. **Resolution No. XXX-2026**— Awarding an Engineering Contract to DeBlasio & Associates for the Landing Water Main Improvements Project
7. **Resolution No. XXX-2026**— Authorizing a Contribution to the Township of Lower Pursuant to NJSA 40A:5A-12.1
8. **Resolution No. XXX-2026**— Authorizing Advertisement of Notice of Proposed Rate Changes
9. **Resolution No. XXX-2026 – Accepting the Retirement of the Executive Director/Chief Engineer**
10. **Resolution No. XXX-2026**— Appointing an Executive Director
11. **Resolution No. XXX-2026**— Appointing the Executive Director as the Public Agency Compliance Officer
12. **Resolution No. XXX-2026**— Appointing a Fund Commissioner to the New Jersey Utilities Joint Insurance Fund
13. **Resolution No. XXX-2026**— Appointing a Fund Commissioner to the New Jersey Solutions Joint Health Insurance Fund
14. **Resolution No. XXX-2026 – Approving a 2-Year Agreement with the Operations Supervisors Personnel Bargaining Unit**
15. **Resolution No. XXX-2026 – Approval of a Compensation Adjustment (Operations Supervisors)**
16. **Resolution No. XXX-2026**— Awarding a SCADA Contract to Complete Control Services for the Poplarwood, Racetrack and Route 9 Wastewater Pump Stations
17. **Resolution No. XXX-2026** - Awarding of an Alternative Method Contract to Aqua Matric LLC for Utility and Asset Management Services
18. **Resolution No. XXX-2026 – Authorizing the Advertisement & Recruitment of Operations Management Positions**

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19. Administrative Reports

- Solicitor
- Engineer
- Financial Report
- Executive Director

20. Call to the Public

21. Board Comments

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 123-2026**

OPERATING ACCOUNT REQUISITION

BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, that in accordance with SECTION 605 of the GENERAL BOND RESOLUTION, the sum of **\$49,629.67** and hereby is for the purpose of reimbursing the REVOLVING FUND for OPERATING EXPENSES for the payment scheduled. These payments include those not represented by an asterisk on the attached check list.

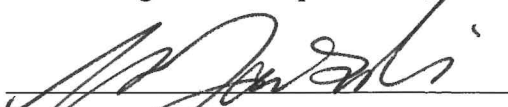
BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance or repair of the system or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the GENERAL BOND RESOLUTION; that obligations in the stated amounts have been incurred by the Authority and that each item thereof was properly incurred in operating, maintaining or repairing the system and has not been paid; that there has not been filed with or served upon the Authority notice any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable under such requisition to any of the persons, firms or corporations named in such requisition, or if any such lien, attachment or claim has been filed or served upon the Authority, that such lien, attachment or claim has been released or discharged and such payments are for Operating Expenses and that the total amount thereof will not be in excess of the unencumbered balance of the Annual Budget.

RESOLUTION NO. 123-2026

		RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
MOTION					X	
SECOND						X
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on September 2, 2026.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 124-2026**

**REQUISITIONING REIMBURSEMENT OF OPERATING EXPENSES
IN EXCESS OF \$50,000.00**

WHEREAS, Section 605 of the General Bond Resolution provided for Operating Expenses in the amount of \$50,000.00 and;

WHEREAS, the Authority has bills totaling in excess of \$50,000.00 to be paid, and the Authority wishes to authorize the payment of these bills at this time, contingent upon the receipt of the reimbursement of Operating Expenses requested by the Resolution previously adopted at this meeting.

NOW, THEREFORE, BE IT RESOLVED, by the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY that in accordance with Section 605 of the General Bond Resolution, the sum of **\$441,502.08** is hereby requisitioned from TD Bank, the Trustee, for the payments scheduled and attached.

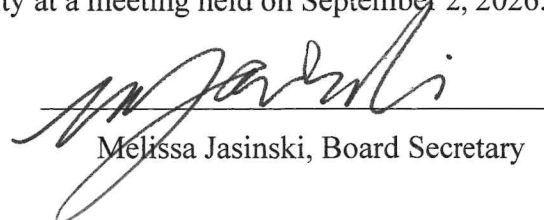
BE IT FURTHER RESOLVED, that the LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that each of the attached payments are necessary for the operation, maintenance, or repair of the System applicable or else was for a refund of revenue and that vendors comply with P.L. 2004, c.57.

The LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY hereby certifies that this requisition is in accordance with Section 605 and Section 606 of the General Bond Resolution.

RESOLUTION NO. 124-2026

	RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
MOTION				X	
SECOND					X
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on September 2, 2026.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 125-2026**

**AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT
FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Sewer** Capital Improvement items:

CAPITAL SEWER ITEMS

SCADA Upgrades to Diamond Beach PS- Complete Control Services, Inc.	\$26,067.81
Poplarwood/Diamond Beach- Polistina & Associates, LLC- Construction Management	\$1,550.00
Airport PS Generator- Polistina & Associates, LLC- Engineering	\$370.00
Poplarwood Pump Station Rehabilitation- Level 1 Construction, Inc.- Pay Certificate No. 2	\$46,060.00
Hydraulic Replacement Kits- Reiner Pump Systems, Inc.	\$9,700.00
Bond Counsel Services- Archer & Greiner P.C.- Sewerage Pump Station Projects	\$4,100.00
Total:	\$87,847.81

RESOLUTION NO. 125-2026

		RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
MOTION					X	
SECOND						X
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on September 2, 2026.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 126-2026**

**AUTHORIZING TRANSFER FROM STURDY SAVINGS CAPITAL IMPROVEMENT
FUND ACCOUNT TO STURDY SAVINGS OPERATING ACCOUNT FOR PAYMENT**

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that authorization is hereby given to transfer funds from the Sturdy Capital Improvement Fund account to Sturdy Operating account to pay the following **Water** Capital Improvement items:

CAPITAL WATER ITEMS

SCADA Upgrades to Water System- Complete Control Services, Inc.	\$102,988.12
Water Meters & Radios- Water Meter Replacement Program- Core & Main, LP	\$59,850.00
NCM WM Replacement Construction- P & A Construction, Inc.- Pay Certificate No. 9	\$418,790.85
Well No. 2 Examination- Polistina & Associates, LLC- Engineering	\$545.00
NCM Water Main Replacement Project- DeBlasio & Associates- Construction Management	\$23,552.96
NCM Water Main Replacement Project- DeBlasio & Associates- Construction Management	\$25,526.50
NCM WM Replacement Project-Phase II- DeBlasio & Associates- Engineering	\$12,175.00
NCM WM Replacement Project-Phase II- DeBlasio & Associates- Engineering	\$7,970.00
Landing Watermain Improvements- DeBlasio & Associates- Engineering	\$3,945.00
Landing Watermain Improvements- DeBlasio & Associates- Engineering	\$14,670.00
Bond Counsel Services- Archer & Greiner P.C.- NCM Water Distribution System Project	\$5,078.34
Total:	\$675,091.77

RESOLUTION NO. 126-2026

	RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
MOTION				X	
SECOND					X
AYES	X	X	X	X	X
NAY					
ABSENT					
ABSTAIN					

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on September 2, 2026.


Melissa Jasinski, Board Secretary

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BILL LIST CERTIFICATION

We, the Members of the Lower Township Municipal Utilities Authority hereby certify that we have each reviewed the Bill List presented for payment on September 2, 2026.

James P. Ridgway

via telephone

Bryan Steere

BOS

Karen Rechner

Karen Rechner

Jacqueline Henderson

Jacqueline U. Henderson

Stephen Prince

[Signature]

PREPAY AND EFT ITEMS: September 2, 2026 Meeting		
NJ Solutions JHIF Active & Retired Medical	\$88,839.76	EFT
Delta Dental	\$2,774.33	EFT
Enterprise	\$9,300.35	EFT
Google Workspace	\$385.00	EFT
EZPASS	\$200.00	EFT
NJ DEP Safe Drinking Water Annual Operation Invoice	\$1,580.00	EFT
NJ DORES Annual Report Filing Fee	\$30.50	EFT
Atlantic City Electric- WWTP & PS 9 Electric Accounts	\$23,908.61	ck# 48588
EVOGOV, Inc- Website Hosting	\$225.00	ck # 48589
Reimbursement of Medicare Pt B	\$2,434.80	ck# 48590
LORCO Petroleum Services- Used Oil Removal	\$150.00	ck# 48591
Telesystem- Phone Accounts	\$7,051.01	ck# 48592
New Jersey Department of Labor- Reimbursement Billing	\$332.49	ck# 48593
PG & S Payroll Services, LLC- Payroll Services	\$707.50	ck# 48594
Rutgers State University of NJ- Continuing Education	\$375.00	ck# 48594
Verizon- Cell Phones & Tablets	\$663.70	ck# 48596
NAPA Auto Parts Co.	\$2,373.81	ck# 48597
City of Wildwood Water- Diamond Beach Pump Station	\$119.11	ck# 48598
Total of the Pre Pay Items	\$141,450.97	
CAPITAL SEWER ITEMS		
SCADA Upgrades to Diamond Beach PS- Complete Control Services, Inc.	\$26,067.81	
Poplarwood/Diamond Beach- Polistina & Associates, LLC- Construction Management	\$1,550.00	
Airport PS Generator- Polistina & Associates, LLC- Engineering	\$370.00	
Poplarwood Pump Station Rehabilitation- Level 1 Construction, Inc.- Pay Certificate No. 2	\$46,060.00	
Hydraulic Replacement Kits- Reiner Pump Systems, Inc.	\$9,700.00	
Bond Counsel Services- Archer & Greiner P.C.- Sewerage Pump Station Projects	\$4,100.00	
Total	\$87,847.81	
CAPITAL WATER ITEMS		
SCADA Upgrades to Water System- Complete Control Services, Inc.	\$102,988.12	
Water Meters & Radios- Water Meter Replacement Program- Core & Main, LP	\$59,850.00	
NCM WM Replacement Construction- P & A Construction, Inc.- Pay Certificate No. 9	\$418,790.85	
Well No. 2 Examination- Polistina & Associates, LLC- Engineering	\$545.00	
NCM Water Main Replacement Project- DeBlasio & Associates- Construction Management	\$23,552.96	
NCM Water Main Replacement Project- DeBlasio & Associates- Construction Management	\$25,526.50	
NCM WM Replacement Project-Phase II- DeBlasio & Associates- Engineering	\$12,175.00	
NCM WM Replacement Project-Phase II- DeBlasio & Associates- Engineering	\$7,970.00	
Landing Watermain Improvements- DeBlasio & Associates- Engineering	\$3,945.00	
Landing Watermain Improvements- DeBlasio & Associates- Engineering	\$14,670.00	
Bond Counsel Services- Archer & Greiner P.C.- NCM Water Distribution System Project	\$5,078.34	
Total	\$675,091.77	
Total of the Bill List	\$1,112,620.36	
Stephen R. Blakenship- Reimbursement	\$4,000.52	
Garden State Laboratories, Inc.- Laboratory Analysis	\$8,390.00	
CMC Fleet Maintenance- July 2026 Fuel Usage	\$7,548.18	
JCI Jones Chemicals, Inc.- Sodium Hypochlorite	\$18,019.26	
Aspire Technology Partners, LLC- Cabling and Installation	\$2,746.43	
GSRP Project Holdings I, LLC- Solar Energy	\$4,800.28	
JSH International, LLC- BAE	\$4,125.00	
OPERATING ACCOUNT	\$49,629.67	
EXCESS OPERATION ACCOUNT	\$441,502.08	
Total of Bill List and Pre Paid	\$1,254,071.33	
Total of all Resolutions	\$1,254,071.33	

September 2026 Bill List Capital Expenses

	A	B	C	D	E	F
1	Account	Description	PO #	Vendor Name	Item Description	Amount
2						
3	05-60-100-203	SCADA Upgrades	26-00485	Complete Control Services, Inc.	SCADA Upgrades to Water System	\$103,988.12
4	05-55-100-204	SCADA Upgrades	26-00426	Complete Control Services, Inc.	SCADA Upgrades to Diamond Beach PS	\$26,067.81
5	05-60-200-401	Water Meters & Radios	24-00378	Core & Main LP	Water Meter Replacement Program	\$59,850.00
6	05-60-100-802	North Cape May Water Main Replacement	26-00614	P&A Construction, Inc.	Pay Certificate No. 9	\$418,790.85
7	05-55-100-204	Poplarwood/Diamond Beach	26-00612	Polistina & Associates, LLC	Construction Management	\$1,550.00
8	05-55-100-205	Airport Pump Station Generator	26-00589	Polistina & Associates, LLC	Engineering	\$370.00
9	05-60-200-300	Well #2 Examination	26-00588	Polistina & Associates, LLC	Engineering	\$545.00
10	05-60-100-803	North Cape May Water Main Replacement	26-00577	DeBlasio & Associates	Construction Management	\$23,552.96
11	05-60-100-803	North Cape May Water Main Replacement	26-00578	DeBlasio & Associates	Construction Management	\$25,526.50
12	05-60-100-810	NCM WM Replacement - Phase II	26-00579	DeBlasio & Associates	Engineering	\$12,175.00
13	05-60-100-810	NCM WM Replacement - Phase II	26-00580	DeBlasio & Associates	Engineering	\$7,970.00
14	05-60-200-400	Landing Watermain Improvements	26-00581	DeBlasio & Associates	Engineering	\$3,945.00
15	05-60-200-400	Landing Watermain Improvements	26-00582	DeBlasio & Associates	Engineering	\$14,670.00
16	05-55-100-204	Poplarwood Pump Station Rehab.	26-00587	Level 1 Construction, Inc.	Pay Certificate No. 2	\$46,060.00
17	05-55-100-204	Hydraulic Replacement Kits	26-00350	Reiner Pump Systems, Inc.	Hydraulic Replacement Kits	\$9,700.00
18	05-60-100-804	Bond Counsel Services	26-00605	Archer & Greiner P.C	NCM Water Distribution System Project	\$5,078.34
19	05-55-100-204	Bond Counsel Services	26-00605	Archer & Greiner P.C	Sewerage Pump Station Projects	\$4,100.00

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Include Non-Budgeted: Y Prior Year Only: N

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
ARC03	ARCHER & GREINER P.C.								
	26-00605	08/30/26	Bond Counsel Services	Open	9,383.30	0.00			
ATP01	ASPIRE TECHNOLOGY PARTNERS LLC								
	26-00339	05/06/26	Cabling and Installation	Open	2,746.43	0.00			
BLANK01	STEPHEN R. BLANKENSHIP								
	26-00590	08/26/26	Reimbursement	Open	4,000.52	0.00			
BWC02	BLANEY, WEINBERG & CURIO, P.C.								
	26-00568	08/10/26	Legal Services	Open	85.00	0.00			
CCS01	COMPLETE CONTROL SERVICES, INC.								
	26-00426	06/12/26	SCADA Upgrades - Diamond Beach	Open	26,067.81	0.00			
	26-00485	07/06/26	SCADA Upgrades to Water System	Open	102,988.12	0.00			
					129,055.93				
CIN01	CINTAS CORPORATION								
	26-00583	08/13/26	First Aid Supplies	Open	111.39	0.00			
CMC02	CMC FLEET MAINTENANCE								
	26-00609	08/31/26	July 2026 Fuel Usage	Open	7,548.18	0.00			
CNM01	CORE & MAIN LP								
	26-00378	05/28/26	Water Meters and Radios	Open	59,850.00	0.00			
	26-00483	06/30/26	F1 Repair Clamps	Open	1,362.00	0.00			
	26-00523	07/27/26	8" C900 Megalug & Fernco	Open	1,648.80	0.00			
	26-00524	07/27/26	Replacement Parts	Open	3,561.00	0.00			
					66,421.80				
DEB02	DEBLASIO & ASSOCIATES								
	26-00577	08/11/26	NCM Water Main Replacement	Open	23,552.96	0.00		C2023002	C
	26-00578	08/11/26	NCM Water Main Replacement	Open	25,526.50	0.00		C2023002	C
	26-00579	08/11/26	NCM WM Replacement - Phase II	Open	12,175.00	0.00		C2025002	C
	26-00580	08/11/26	NCM WM Replacement - Phase II	Open	7,970.00	0.00		C2025002	C
	26-00581	08/11/26	Landing Watermain Improvements	Open	3,945.00	0.00			
	26-00582	08/11/26	Landing Watermain Improvements	Open	14,670.00	0.00			
					87,839.46				
DEL06	DELVAL BALANCE SERVICE CO LLC								
	26-00513	07/22/26	Annual Balance Calibration	Open	295.00	0.00			
DRB01	DRBA								
	26-00597	08/28/26	Lease Agreement	Open	284.18	0.00			
GSL01	GARDEN STATE LABORATORIES, INC								
	26-00610	08/31/26	Laboratory Analysis	Open	8,390.00	0.00			

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
GSR01	GSRP PROJECT HOLDINGS I, LLC						
26-00607	08/30/26	Solar Energy	Open	4,800.28	0.00		
HER01	HERALD-NEWSPAPER SEA WAVE CORP						
26-00601	08/30/26	Legal Advertisements	Open	2,208.53	0.00		
JCI01	JCI JONES CHEMICALS, INC.						
26-00567	08/07/26	Sodium Hypochlorite 08/05/26	Open	9,030.42	0.00		
26-00599	08/30/26	Sodium Hypochlorite 08/21/26	Open	8,988.84	0.00		
				18,019.26			
JSH01	JSH INTERNATIONAL, LLC						
26-00596	08/28/26	BAE	Open	4,125.00	0.00		
KIS01	KISBY-LEES MECHANICAL, LLC						
26-00602	08/30/26	HVAC Preventative Maintenance	Open	5,871.00	0.00		
LEV01	LEVEL-1 CONSTRUCTION INC.						
26-00587	08/26/26	PAY CERTIFICATE NO. 2	Open	46,060.00	0.00	C2026002	C
LTC01	LT CHAMBER OF COMMERCE						
26-00598	08/28/26	LTCC Municipal Luncheon	Open	135.00	0.00		
MRA01	MRA INTERNATIONAL, INC.						
26-00536	07/28/26	T850 Designjet Large Format	Open	8,610.67	0.00		
MUA04	CMCMUA -GRIT & RAGS						
26-00572	08/10/26	Grit & Rags Disposal	Open	381.10	0.00		
MUA06	CMCMUA - SLUDGE PROCESSING						
26-00603	08/30/26	July 2026 Sludge Processing	Open	96,648.75	0.00		
NVA01	NATIONAL VISION ADMINISTRATORS						
26-00615	08/31/26	Group Vision Coverage	Open	297.95	0.00		
PAC01	P&A CONSTRUCTION, INC.						
26-00614	08/31/26	Pay Certificate #9	Open	418,790.85	0.00	C2025004	C
PAR01	PARAMOUNT CHEMICAL CO. INC						
26-00593	08/26/26	Paper Towels & Hand Soap	Open	236.88	0.00		
PIE06	STEVEN PIERCE						
26-00611	08/31/26	License Renewal Reimbursement	Open	154.95	0.00		
POL03	POLYDYNE INC.						
26-00600	08/30/26	Polymer Clarifloc	Open	6,900.00	0.00		
26-00616	08/31/26	Polymer Clarifloc C-9530	Open	3,450.00	0.00		
				10,350.00			
POL05	POLISTINA & ASSOCIATES, LLC						
26-00588	08/26/26	Well #2 Examination	Open	545.00	0.00		
26-00589	08/26/26	Airport PS Generator	Open	370.00	0.00		
26-00612	08/31/26	Poplarwood/DB PS CM	Open	1,550.00	0.00	C2026001	C

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
POL05	POLISTINA & ASSOCIATES, LLC	Continued					
26-00613	08/31/26	General Engineering	Open	<u>350.00</u>	0.00		
				2,815.00			
RHT01	ROMANO, HEARING, TESTA & KNORR						
26-00604	08/30/26	Accounting Assistance Services	Open	3,202.50	0.00		
RPS01	REINER PUMP SYSTEMS, INC.						
26-00350	05/15/26	Hydraulic Replacement Kits	Open	9,700.00	0.00		
SBS01	XEROX BUSINESS SOLUTIONS						
26-00606	08/30/26	Printer Maintenance & Toner	Open	884.08	0.00		
TWP01	TOWNSHIP OF LOWER						
26-00564	08/05/26	2026 Municipal Appropriation	Open	160,000.00	0.00		
USA01	HD FACILITIES MAINTENANCE, LTD						
26-00510	07/21/26	Filters for Blowers	Open	785.85	0.00		
WWG01	GRAINGER, INC						
26-00575	08/10/26	TCR & Sodium Thiosulfate	Open	1,021.98	0.00		
26-00585	08/21/26	Secondary Gel Standards Set	Open	894.82	0.00		
26-00595	08/28/26	Time Clock & Time Cards	Open	<u>464.72</u>	0.00		
				2,381.52			
Total Purchase Orders:	50	Total P.O. Line Items:	0	Total List Amount:	1,112,620.36	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
SEWER & WATER FUN	6-05	349,680.78	0.00	349,680.78	0.00	0.00	349,680.78
	X-05	762,939.58	0.00	762,939.58	0.00	0.00	762,939.58
Total of All Funds:		1,112,620.36	0.00	1,112,620.36	0.00	0.00	1,112,620.36

Totals by Fund							
Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
	05	1,112,620.36	0.00	1,112,620.36	0.00	0.00	1,112,620.36
Total of All Funds:		1,112,620.36	0.00	1,112,620.36	0.00	0.00	1,112,620.36

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
SEWER & WATER FUND	6-05	349,680.78	0.00	0.00	0.00	349,680.78
	x-05	762,939.58	0.00	0.00	0.00	762,939.58
Total of All Funds:		<u>1,112,620.36</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,112,620.36</u>

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 127-2026**

CUSTOMER CHANGE

BE IT RESOLVED, by the Lower Township Municipal Utilities Authority that the Board Secretary, Melissa Jasinski, be and hereby is authorized to make the following changes and draw checks to refund overpayments if applicable.

Water

<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction Amt</u>	<u>Explanation</u>
3788-0	108 Vermont Avenue	2026/2	\$38.10	Meter Read Error
7992-0	609 Clubhouse Drive	2026/2	\$96.76	Meter Read Error
7142-0	7 Mimosa Drive	2026/2	\$28.19	Meter Read Error
3781-0	24 Vermont Avenue	2026/2	\$180.56	Meter Read Error
6582-0	7 Plover Street	2026/2	\$540.90	Meter Read Error
4223-0	4 Sprucewood Avenue	2026/2	\$56.76	Meter Read Error
8701-0	1600 Roslyn Avenue	2026/2	\$54.86	Meter Read Error
15220-0	9 N 15th Street	2026/2	\$327.87	Leak Forgiveness
3098-0	49 Woodland Avenue	2026/2	\$50.67	Meter Read Error
2963-0	228 Pinetree Dr	26/2	\$33.52	Meter Read Error
12680-0	14 Osprey Drive	26/2	\$444.53	Meter Read Error
7559-0	426 Fern Road	26/2	\$313.91	Leak Forgiveness
<u>Water Total</u>			\$2,166.63	

Sewer

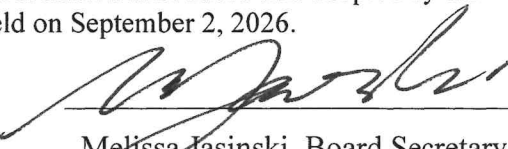
<u>Account</u>	<u>Address</u>	<u>Period</u>	<u>Reduction Amt</u>	<u>Explanation</u>
4040-0	10 Delaware Bay Dr	24/3	\$20.00	Courtesy Returned Check Fee Removal
<u>Sewer Total:</u>			\$20.00	

Interest Waived: Water: \$3.84
Sewer: \$69.05
Connections: \$864.00

RESOLUTION NO. 127-2026

		RIDGWAY	STEERE	HENDERSON	RECHNER	PRINCE
MOTION					X	
SECOND						X
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on September 2, 2026.


Melissa Jasinski, Board Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 128-2026

**AWARDING AN ENGINEERING CONTRACT TO DEBLASIO & ASSOCIATES FOR
THE LANDING WATER MAIN IMPROVEMENTS PROJECT**

WHEREAS, the Lower Township Municipal Utilities Authority has determined pursuant to a fair and open process that DeBlasio & Associates (DBA) is one of the engineering firms the Authority has deemed qualified to perform engineering services for the Authority; and

WHEREAS, DBA was previously awarded an engineering contract to perform consulting and engineering services for the preliminary investigation of the replacement of the water main and services along Route 109 in the “Landing” section of the Township in an amount not to exceed \$20,000.00 per Resolution 87-2026; and

WHEREAS, DBA submitted a proposal dated August 18, 2026, to perform survey, engineering and design services for the replacement of sewer main, water main and water services along Route 109 in the “Landing” section of the Township in an amount not to exceed \$40,000.00; and

WHEREAS, the Authority has reviewed said proposal and finds it satisfactory; and

WHEREAS, under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et. Seq., the subject contract would qualify as a contract for professional services;

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority as follows:

- 1) That the contract for Consulting and Engineering Services for survey, engineering and design services for the replacement of sewer main, water main and water services along Route 109 in the “Landing” section of the Township in an amount not to exceed \$40,000.00.
- 2) This resolution shall only be effective when a copy of the certification of availability of funds prepared by the Certifying Finance Officer of the Authority is attached thereto.

RESOLUTION NO. 128-2026

		RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION				X		
SECOND					X	
AYES			X	X	X	X
NAY						
ABSENT						
ABSTAIN		X				

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on September 2, 2026.



Melissa Jasinski, Board Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

ADDITION TO RESOLUTION NO. 128 -2026

I, Karen Rechner, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are adequate available funds for the following proposed contract between the Township of Lower Municipal Utilities Authority and DeBlasio & Associates for the Landing Water Main Improvements Project. The funds necessary to fund said contract are projected at \$40,000.00. Money necessary to fund said contract has been provided for and shall be charged to the following Line-Item Appropriation or Account No. 05-60-200-400 Water Main Replacement. These funds will not be certified as being for more than one (1) pending contract.

DATE: September 2, 2026

A handwritten signature in cursive script, appearing to read "Karen Rechner", is written over a horizontal line.

Karen Rechner, Treasurer
Certifying Finance Officer

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 129-2026**

**AUTHORIZING A CONTRIBUTION TO THE TOWNSHIP OF LOWER PURSUANT
TO NJSA 40A:5A-12.1**

WHEREAS, the Township of Lower (“Township”) is seeking a financial contribution to be appropriated for use in the Township’s budget from the Lower Township Municipal Utilities Authority (LTMUA) pursuant to the terms of N.J.S.A. 40A:5A-12.1, and

WHEREAS, N.J.S.A. 40A:5A-12.1 provides: To the extent there is available an undesignated fund balance or unreserved retained earnings held by an authority that is subject to the provisions of the “Local Authorities Fiscal Control Law,” P.L.1983, c. 313 (C.40A:5A-1 et seq.), excluding a fire district, a regional authority or a housing authority, an amount in that undesignated fund balance or unreserved retained earnings, not to exceed 5% of the annual costs of operation of the authority may be appropriated for use in the local budget of the municipality or county that created the authority unless otherwise restricted by bond covenants; and

WHEREAS, the \$160,000.00 appropriation contained on the LTMUA Fiscal Year 2025-2026 Budget is less than the maximum contribution allowed pursuant to the terms of N.J.S.A. 40A:5A-12.1; and

WHEREAS, the members of the Authority, having made an independent determination that the sum of \$160,000.00 may be appropriated to the Township of Lower without severe adverse economic consequences to the Authority for Fiscal Year 2025-2026; and

WHEREAS, the members of the Authority having advised the Township of Lower that due to economic projections made by the Authority, the Authority may be unable to make such an appropriation in the succeeding fiscal years; and

WHEREAS, the LTMUA is willing to assist the Township with its budget and agrees to authorize a \$160,000.00 contribution pursuant to the terms of N.J.S.A. 40A:5A-12.1 from the Authority’s Fiscal Year 2025-2026 budget.

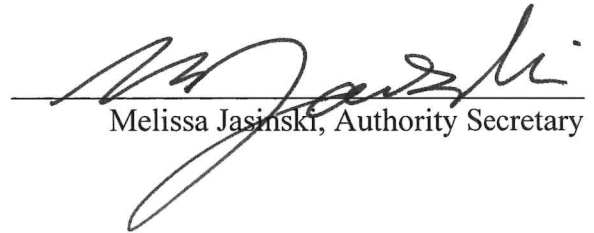
NOW, THEREFORE, BE IT RESOLVED BY THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, this 2nd day of September, 2026, as follows:

1. Pursuant to N.J.S.A. 40A:5A-12.1, The Lower Township Municipal Utilities Authority hereby appropriates the sum of \$160,000.00 to the Township of Lower from the Authority’s Fiscal Year 2025-2026 budget.
2. Based upon economic projections made by the Authority, the Authority makes no representations or assurances that any sums will be available for appropriation to the Township of Lower during the succeeding fiscal years of the Authority.
3. This Resolution shall only be effective when a copy of the certification of availability of funds prepared by the certifying finance officer of the Authority is attached hereto.

RESOLUTION NO. 129-2026

		RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION						X
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on September 2, 2026.

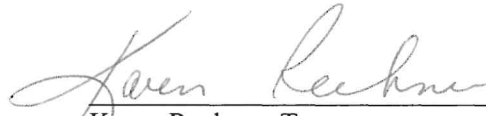

 Melissa Jasinski, Authority Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

ADDITION TO RESOLUTION NO. J29-2026

I, Karen Rechner, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the following proposed agreement between the Township of Lower Municipal Utilities Authority and the Township of Lower for a contribution to the Township of Lower . Money necessary to fund said contract has been projected in the amount of not to exceed \$160,000. Money necessary to fund said contract has been provided for and shall be charged to the following Line Item Appropriation or Account No. 05-55-560-501 and 05-60-560-501 – Appropriation to Township. These funds will not be certified as being for more than one (1) pending contract.

DATE: September 2, 2026

A handwritten signature in cursive script, reading "Karen Rechner", written in dark ink over a horizontal line.

Karen Rechner, Treasurer
Certifying Finance Officer

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 130-2026**

**AUTHORIZING ADVERTISEMENT OF NOTICE OF PUBLIC HEARING
PURSUANT TO N.J.S.A. 14:14B-23**

WHEREAS, the current Schedule of Rates and Charges for the Sewer System and for the Water System of the Lower Township Municipal Utilities Authority, as outlined in Resolution 137-2025, were adopted on November 5, 2025; and

WHEREAS, N.J.S.A. 40:14 B-23 provides that every municipal authority shall from time to time revise its schedule of rates to the extent necessary "such that the revenues of the municipal authority will at all times be adequate to pay the expenses of operation and maintenance of the utility system, including reserves, insurance, extensions, and replacements, and to pay the principal of and interest on any bonds and to maintain such reserves or sinking funds therefore as may be required by the terms of any contract of the municipal authority or as may be deemed necessary or desirable by the municipal authority;" and

WHEREAS, the Executive Director has prepared a schedule of proposed rate revisions the purpose of which is to meet the revenue requirement of the Authority as prescribed by N.J.S.A. 40:14B-23; and

WHEREAS, this Board is of the opinion that the schedule of proposed rates prepared by the Executive Director should be considered, and evidence in support thereof should be presented to the Board for consideration by the Board, in the context of a public hearing to be held in the manner prescribed by N.J.S.A. 40:14B-23 and any other law or administrative regulation as may be applicable;

NOW, THEREFORE, BE IT RESOLVED, by the Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey as follows:

1) All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.

2) The Authority Secretary, in consultation with the Executive Director, the Authority's Financial Consultant and the Authority's Solicitor, is authorized to prepare and publish a Notice of Hearing, and to take such other actions as may be prescribed by the Municipal and Counties Utilities Authority Law or any other applicable law or administrative regulation, including, but not limited to mailing copies of the Notice of Hearing to the Clerks of Lower Township, Middle Township and the City of Cape May, with a view towards such public hearing being conducted on October 7, 2026, during the Board's regularly scheduled monthly meeting.

RESOLUTION NO. 130-2026

		RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION					X	
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on September 2, 2026.


Melissa Jasinski, Authority Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 131-2026**

**ACCEPTANCE OF THE EXECUTIVE DIRECTOR/CHIEF ENGINEER RETIREMENT
FROM THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AND
APPROVAL OF LEAVE PAYOUTS**

WHEREAS, the Lower Township Municipal Utilities Authority (“Authority”) is a local sewer and water utilities authority, duly formed, organized and existing in accordance with the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1, et seq, and the ordinances of the Township of Lower in Cape May County, New Jersey; and

WHEREAS, N.J.S.A. 40:14B-18, in pertinent part, provides: “Every municipal authority may also appoint and employ, full or part-time, ... an executive director... as the authority may determine necessary for its efficient operations; and

WHEREAS, the Executive Director/Chief Engineer, Stephen Blankenship, has formally submitted notice of retirement from the position effective as of September 3, 2026; and

WHEREAS, the Board of the Authority desires to formally accept the retirement of Stephen Blankenship, acknowledge his dedicated service, and authorize final leave payouts.

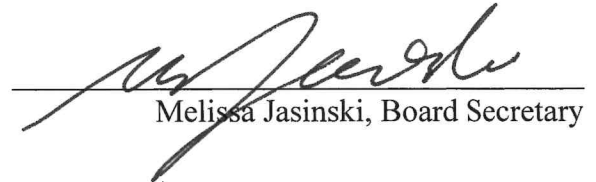
NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

1. All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
2. The Authority formally hereby approves and accepts the retirement of Stephen Blankenship from the position of Executive Director/Chief Engineer, effective September 3, 2026.
3. The Authority authorizes the payment to Stephen Blankenship for all accrued, unused, and accumulated vacation leave as of the effective retirement date at his final rate of pay.
4. The Authority authorizes the payment to Stephen Blankenship for his accumulated sick leave, payable at a rate of fifty percent (50%) of the accrued value, provided the total amount paid for sick leave shall not exceed a maximum of \$5,000.00.
5. The Authority expresses its sincere gratitude to Stephen Blankenship for his leadership, years of service, and valued counsel.
6. The Chairman and Secretary of the Authority are hereby authorized and directed to take all such further actions, and to execute and deliver all such further documents, as may be necessary or appropriate to execute these payments and effectuate this resolution, on behalf of the Authority.

RESOLUTION NO. 131-2026

		RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION				X		
SECOND						X
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on September 2, 2026.


 Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 132-2026**

**APPOINTING STEVEN PIERCE EXECUTIVE DIRECTOR OF THE LOWER
TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AND AUTHORIZING
EXECUTION OF EMPLOYMENT AGREEMENT**

WHEREAS, the Lower Township Municipal Utilities Authority (“Authority”) is a local sewer and water utilities authority, duly formed, organized and existing in accordance with the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1, et seq, and the ordinances of the Township of Lower in Cape May County, New Jersey; and

WHEREAS, N.J.S.A. 40:14B-18, in pertinent part, provides: “Every municipal authority may also appoint and employ, full or part-time, ... an executive director... as the authority may determine necessary for its efficient operations, and it shall determine their qualifications, terms of office, for periods not to exceed 5 years, duties and compensation and enter into contracts therefore, for periods not to exceed 5 years, as it deems necessary;” and

WHEREAS, the Executive Director position was vacated upon the retirement of the former Executive Director.

WHEREAS, the Personnel Committee, with the assistance of the current Executive Director, has conducted a search and evaluation of qualified candidates and, as a result of that search, has recommended that Steven Pierce, currently Director of Operations at the Authority, be appointed Executive Director, effective September 4, 2026; and

WHEREAS, this Board has considered the recommendation of the Personnel Committee and has reviewed the qualifications of Steven Pierce and is of the opinion that Steven Pierce has the credentials, experience and skills necessary to serve as the Authority’s Executive Director and further is of the opinion that he should be appointed Executive Director pursuant to the terms and conditions of the Employment Agreement attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

1. All of the statements of the preamble are repeated and are incorporated herein by this reference thereto as though the same were set forth at length.
2. Steven Pierce is appointed Executive Director of the Lower Township Municipal Utilities Authority, effective September 4, 2026, for the term provided in the Employment Agreement.
3. The Chairman and Secretary of the Authority are hereby authorized and directed to execute an employment agreement with Steven Pierce, in the form annexed hereto as Exhibit “A,” on behalf of the Authority.
4. This Resolution shall become effective upon execution of the Employment Agreement by Steven Pierce and the Authority

RESOLUTION NO. 132-2026

		RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION			X			
SECOND						X
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on September 2, 2026.


 Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 133-2026**

**APPOINTING EXECUTIVE DIRECTOR AS THE PUBLIC AGENCY
COMPLIANCE OFFICER**

WHEREAS, pursuant to N.J.S.A. 10:5-31 et.seq. and N.J.A.C. 17:27, the Lower Township Municipal Utilities Authority is required to appoint a Public Agency Compliance Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Lower Township Municipal Utilities Authority that Steven Pierce is appointed the Public Agency Compliance Officer effective September 4, 2026, and ending January 31, 2027, to serve until the next Reorganization meeting and appointment of a successor.

RESOLUTION NO. 133-2026

		RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION			X			
SECOND					X	
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on September 2, 2026.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 134-2026**

**APPOINTING A FUND COMMISSIONER TO THE NEW JERSEY
UTILITIES JOINT INSURANCE FUND**

WHEREAS, the Lower Township Utilities Authority has become a member of the New Jersey Utilities Authorities Joint Insurance Fund; and

WHEREAS, the Joint Insurance Fund has requested that the Authority appoint the following:

Fund Commissioner – Steven Pierce to represent the Authority as Fund Commissioner

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, that Steven Pierce is appointed to the Fund as Fund Commissioner to represent the Authority as Fund Commissioner for the remainder of fiscal year 2026 to 2027 to serve until the next Reorganization meeting or appointment of a successor.

RESOLUTION NO. 134-2026

		RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION			X			
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on September 2, 2026.


Melissa Jasinski, Board Secretary

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 135-2026**

**APPOINTING A FUND COMMISSIONER TO THE NEW JERSEY SOLUTIONS
JOINT HEALTH INSURANCE FUND**

WHEREAS, the Lower Township Utilities Authority has become a member of the New Jersey Solutions Joint Health Insurance Fund; and

WHEREAS, the Joint Health Insurance Fund has requested that the Authority appoint a fund commissioner; and

WHEREAS, the Authority appoints Steven Pierce to represent the Authority as Fund Commissioner for the New Jersey Solutions Joint Health Insurance Fund; and

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority, that Steven Pierce is appointed as Fund Commissioner to represent the Authority as Fund Commissioner for the New Jersey Solutions Joint Health Insurance Fund for the remainder of fiscal year 2026 to 2027 and to serve until the next Reorganization meeting or appointment of a successor.

RESOLUTION NO. 135-2026

		RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION					X	
SECOND						X
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on September 2, 2026.



Melissa Jasinski, Board Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 136-2026

**APPROVING A TWO-YEAR AGREEMENT WITH THE LTMUA OPERATIONS
SUPERVISORS PERSONNEL BARGAINING UNIT**

WHEREAS, the Lower Township Municipal Utilities Authority ("Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Operations Supervisors Personnel Bargaining Unit and the Authority have reached an agreement as set forth on the attached Schedule "A"; and

WHEREAS, the Authority's Personnel Committee recommended approval of the Agreement.

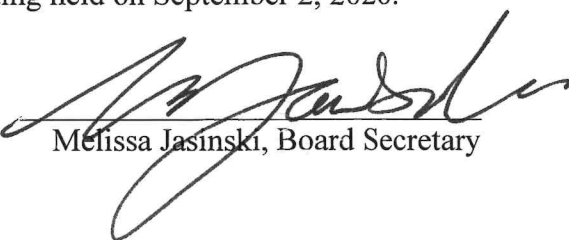
NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Lower Township Municipal Utilities Authority, County of Cape May, State of New Jersey, as follows:

1. The Authority approves the Agreement between the Operations Supervisors Personnel Bargaining Unit and the Authority for the period of January 1, 2026 through December 31, 2027 as set forth on the attached Schedule "A".
2. The Authority's Chair and Board Secretary are hereby authorized to execute the Agreement.

RESOLUTION NO. 136-2026

		RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION			X			
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on September 2, 2026.


Melissa Jasinski, Board Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY RESOLUTION NO. 137-2026

APPROVAL OF PERSONNEL COMPENSATION ADJUSTMENT

WHEREAS, the Board of Commissioners of the Township Municipal Utilities Authority (“Authority”) previously appointed William Dunn and Michael Fritsch to the position of Sewer-Water Repairer per Resolution No. 54-2025; and

WHEREAS, Mr. Dunn and Mr. Fritsch successfully completed their six-month probationary period as required under the terms of their appointments; and

WHEREAS, based on the recommendations of the Executive Director and Director of Operations & Maintenance, it is recommended that Mr. Dunn and Mr. Fritsch receive an additional \$1.00 per hour increase in their base rate of pay for successfully completing their respective probationary periods;

NOW, THEREFORE, BE IT RESOLVED, by the Chair and Members of the Lower Township Municipal Utility Authority, in the County of Cape May and State of New Jersey as follows:

1. The following compensation adjustments effective with the pay period beginning September 5, 2025 are approved:

William Dunn

- Adjusted Base Compensation: \$91,540.80.
- Approved overtime will be paid as straight time subject to the Director of Operations and Maintenance’s approval.
- Remain eligible for NJDEP Operator License stipends at the end of each calendar year.

Michael Fritsch

- Adjusted Base Compensation: \$85,987.20.
- Approved overtime will be paid as straight time subject to the Director of Operations and Maintenance’s approval.
- Remain eligible for NJDEP Operator License stipends at the end of each calendar year.

2. Mr. Dunn and Mr. Fritsch are both eligible for a 4.5% increase as of January 1, 2026, as outlined in the Operations Supervisors Personnel Bargaining Unit agreement approved by the Authority.

3. The compensation adjustment authorized by this Resolution is fact-sensitive and is decided on a case-by-case basis and, therefore, nothing in this Resolution shall be deemed precedential with respect to future cases and considerations.

4. The Executive Director and the Authority Secretary be, and they hereby are, authorized to do all things necessary and proper to effectuate the purpose and intent of this Resolution.

5. The minutes of the Executive Session pertaining to the adoption of this Resolution shall be made public by the Authority Secretary.

RESOLUTION NO. 137-2026

		RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION			X			
SECOND				X		
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a Resolution introduced and adopted by the Township of Lower Municipal Utilities Authority at a meeting held on September 2, 2026.


Melissa Jasinski, Board Secretary

LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

RESOLUTION NO. 138-2026

**AWARDING A SCADA CONTRACT TO COMPLETE CONTROL SERVICES FOR
THE POPLARWOOD, RACETRACK & ROUTE 9 WASTEWATER PUMP STATIONS**

WHEREAS, the Lower Township Municipal Utilities Authority (Authority) has determined that there is a need to provide SCADA systems at the Poplarwood, Racetrack and Route 9 wastewater pump stations; and

WHEREAS, the Authority has determined pursuant to a fair and open process that Complete Control Services, an Aquatech Company (CCS), is the SCADA and instrumentation firm the Authority has deemed qualified to perform SCADA and instrumentation services for the Authority;

WHEREAS, CCS has submitted proposals #20260831A, B & C, dated August 31, 2026, to provide the SCADA systems to the Poplarwood, Racetrack and Route 9 wastewater pump stations in an amount not to exceed \$90,691.80 (\$30,230.60 per station); and

WHEREAS, the Authority has reviewed said proposal and finds it satisfactory; and

WHEREAS, under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et. Seq., the subject contract would qualify as a contract for professional services;

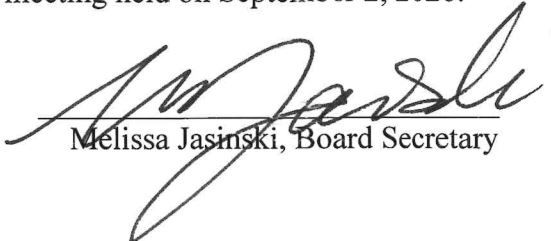
NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Municipal Utilities Authority as follows:

1. That the contract for SCADA Services to provide the SCADA systems to the Poplarwood, Racetrack and Route 9 wastewater pump stations in an amount not to exceed \$90,691.80 (\$30,230.60 per station) is hereby approved.
2. This resolution shall only be effective when a copy of the certification of availability of funds prepared by the Certifying Finance Officer of the Authority is attached thereto.

RESOLUTION NO. 138-2026

		RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION						X
SECOND					X	
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on September 2, 2026.

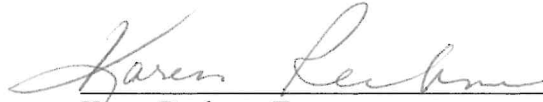

Melissa Jasinski, Board Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS FOR CONTRACT

ADDITION TO RESOLUTION NO. 138 -2026

I, Karen Rechner, Treasurer and Certifying Finance Officer of the Township of Lower Municipal Utilities Authority, do hereby certify pursuant to the rules of the Local Finance Board that there are available adequate funds for the following proposed contract between the Township of Lower Municipal Utilities Authority and Complete Control Services, an Aquatech Company, to provide the SCADA systems to the Poplarwood, Racetrack and Route 9 wastewater pump stations in an amount not to exceed \$90,691.80 (\$30,230.60 per station). The funds required for said contract are projected to be \$90,691.80 (\$30,230.60 per station). The funds necessary to fund said contract have been provided and shall be charged to the following Line-Item Appropriation or Account No. 05-55-100-203 SCADA Work-Sewer. These funds will not be certified as being for more than one (1) pending contract.

DATE: September 2, 2026

A handwritten signature in cursive script, appearing to read "Karen Rechner", is written over a horizontal line.

Karen Rechner, Treasurer
Certifying Finance Officer

**LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
RESOLUTION NO. 140-2026**

**AUTHORIZING THE ADVERTISEMENT AND RECRUITMENT FOR OPERATIONS
MANAGEMENT POSITIONS**

WHEREAS, the Lower Township Municipal Utilities Authority (the “LTMUA”) is responsible for the operation, maintenance, and management of its water and wastewater systems and facilities; and

WHEREAS, the LTMUA has determined that it is necessary and appropriate to solicit and recruit qualified candidates for operations management positions in order to ensure the continued safe, efficient, and reliable operation of the Authority’s water and wastewater systems; and

WHEREAS, the LTMUA desires to advertise and recruit qualified candidates to fill operations management positions in accordance with New Jersey Civil Service regulations; and

WHEREAS, the Board of Commissioners finds that authorizing the advertisement and recruitment for operations management positions is in the best interests of the LTMUA and its ratepayers;

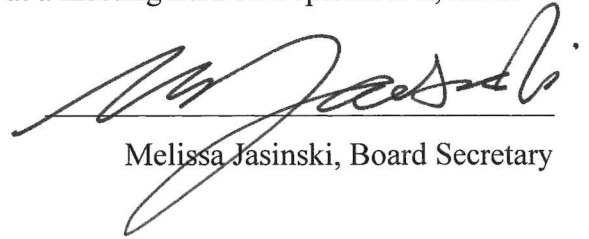
NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Lower Township Municipal Utilities Authority, in the County of Cape May and State of New Jersey, as follows:

1. All of the statements of the preamble are incorporated herein by this reference thereto as though the same were set forth at length.
2. The LTMUA is hereby authorized to advertise and solicit applications from qualified candidates for operations management positions in accordance with New Jersey Civil Service regulations.
3. The Executive Director, and such other appropriate Authority officials and employees as may be designated in accordance with the Authority’s applicable personnel policies and procedures, are hereby authorized to prepare and publish appropriate employment advertisements, receive and review applications, conduct or arrange for interviews, and undertake such other recruitment activities as may be necessary and proper to identify qualified candidates for consideration by the Authority.
4. Nothing contained in this Resolution shall constitute the appointment or employment of any individual. Any appointment or hiring for an operations management position shall remain subject to subsequent approval by the Board of Commissioners and shall be subject to all applicable laws, regulations, personnel policies, and collective bargaining agreements, if any.
5. The Executive Director and the Authority Secretary are hereby authorized to do all things necessary and proper to effectuate the purpose and intent of this Resolution.

RESOLUTION NO. 140-2026

		RIDGWAY	STEERE	RECHNER	HENDERSON	PRINCE
MOTION						X
SECOND					X	
AYES		X	X	X	X	X
NAY						
ABSENT						
ABSTAIN						

I hereby certify that the foregoing is a true and exact copy of a resolution introduced and adopted by the Lower Township Municipal Utilities Authority at a meeting held on September 2, 2026.



Melissa Jasinski, Board Secretary